## City Manager Newsletter By TRACKDOWN MANAGEMENT

"Providing thread to help stitch together the fabric of the City Management Community"

August, 2020

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Retired longtime City Manager **Allen Parker** and his daughter Kelly. Allen began his career in 1965 as a Kansas City Administrative Assistant. He came to California in 1967 and served as an Intern in <u>Burbank</u>. He was appointed City Manager in 1971 in <u>South El Monte</u>. Since then he has served as City Manager in: <u>Compton</u> (1975-1980); <u>Seal Beach</u> (1981-19850; <u>Half Moon Bay</u> (1985-1989); <u>East Palo</u> <u>Alto</u> (1992); <u>San Bernardino</u> (2013-2015) and <u>Hemet</u> (2017-2018). Allen also worked in two Illinois villages, as a consultant, and as the Chief Executive Officer of the Morongo Band of Mission Indians (2001-2006).

## Professional Women in Cities from South El Monte to Stanton

This August, 2020 issue addresses some of the women who work in California cities alphabetically listed between <u>South El Monte</u> and <u>Stanton</u>. We continue to identify women professionals who work in California's cities. This is the 41st issue dedicated to women in cities.

There are many well qualified and dedicated women serving in California's cities. The list is impressive. Our effort addresses the rhetorical question: <u>Where are the women in city</u> <u>management?</u>

Of course, it is impossible to report career profiles that are not there. When individuals fail to post information, it is undiscoverable. We apologize to those we miss. Please believe that we try hard to include all those who belong.



South El Monte is a city in the San Gabriel Valley of Los Angeles County. The city incorporated in July, 1958. Its 2019 is 20,574. The city is historically known as "The End of the Santa Fe Trail." **Rachel Barbosa** is the City Manager and **Donna G. Schwartz** is the City Clerk.



**Rachel Barbosa** served as a Deputy Supervisor in the Board of Supervisors' 2<sup>nd</sup> District of Los Angeles County starting in March 2009. In December, 2014 Rachel was appointed District Director in the 1<sup>st</sup> District, the San Gabriel

Valley, for Supervisor **Hilda Solis**. In total, she worked with the Los Angeles County Board of Supervisors for nearly 9-years. She joined the city staff in <u>South El Monte</u> in November, 2018 as the Deputy City Manager. Rachel has served as City Manager since January, 2020, taking over from City Manager **Jennifer Vasquez**.

Other women we discovered serving the City of <u>South El Monte</u> include: **Diana Lopez**; **Ariana De** La Cruz; **Nancy Rodriguez**; and **Bertha Hernandez**.





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The virus that causes COVID-19 is mainly transmitted through droplets generated when an infected person coughs, sneezes, or exhales. These droplets are too heavy to hang in the air, and quickly fall on the floor/ground or other surfaces. You can be infected by breathing in the virus if you are within close proximity to someone who has COVID-19, or by touching a contaminated surface and then your eyes, nose or mouth.

https://covid19.ca.gov/

# Professional Women in Cities from South El Monte to Stanton

<u>South Gate</u> is the 17<sup>th</sup> largest city in Los Angeles County. The city incorporated in January, 1923, and has a 2019 estimate population of 93,444. <u>South Gate</u> is in the Gateway Cities region of southeast Los Angeles County. In 1990 the National Civic League presented <u>South Gate</u> with an All-America City Award. **Michael Flad** has served as City Manager since December, 2012, and **Carmen Avalos** is the elected City Clerk.



Jacquelyn "Jackie" Acosta has served as the <u>South Gate</u> Director of Administrative Services since February, 2015. Jackie worked for the City of <u>Carson</u> for nearly 15-years. She served as the <u>Carson</u> Director of Finance from

February, 1995 to 2000. Jackie was appointed Acting City Manager in June, 2013 and served in that post until May, 2014. She then served as the <u>Carson</u> Director of Administrative Services. Jackie eared a BS in accounting from Loyola Marymount, and an MBA from California State University, Long Beach.



Sam Olivito, Interim Executive Director of the Independent Cities Association, and "The Great" Joe Esquivel, former Lakewood Mayor and Past President of the California Contract Cities Association

**Kim Sao** is the <u>South Gate</u> Deputy Director of Administrative Services/Finance. Kim began her city government career as a Staff Accountant in the City of <u>Westminster</u> in 1995. In 2005 Kim moved to the City of <u>Norwalk</u> as a Senior Accountant, and she worked there until she became Accounting Manager in the City of <u>Carson</u> in 2007. Kim joined the city staff in <u>South</u> <u>Gate</u> in July, 2015. She earned a BS in accounting and business management, and an MPA from California State University, Long Beach.

Among other women working for the City of <u>South Gate</u> are: **Nellie Cobos; Marina R. Urias; Giselle Mares**; and **Cindy Talley**, Superintendent of Parks.







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Fran Mancia may be reached at 559-288-7296. Fran is a member of the Board of Trustees of the California City Management Foundation (CCMF).

## ICMA conference

For the first-time ever ICMA is launching a digital conference event that will take place September 23-26, 2020

## Bringing the Community Together

Registration Opened Wednesday, July 8, 2020



https://unite.icma.org/

## **Trackdown Posse Roster**

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#### Posse Roster:

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City Manager Newsletter by Trackdown



Penned by Trackdown Management Jack A. and Susan Simpson 16707 Gerritt Avenue Cerritos, California 90703-1442 Email: jack@trackdownmanagement.net Cell Phone No. 562-896-5424

Located on the south shore of Lake Tahoe, the City of <u>South Lake Tahoe</u> in El Dorado County's most populous city. The 2019 estimated population is 22,197. South Lake Tahoe incorporated in November, 1965. The east side of city, on the California-Nevada state line and next to the Town of Stateline, Nevada is geared towards tourism. Stateline attracts tourists to their casinos. **Joe Irvin** is the City Manager, and **Susan Blankenship** is the City Clerk; with **Joanne McDonough** serving as the Assistant City Clerk.

**Susan Alessi** retired in July, 2018 after serving the City of <u>South Lake Tahoe</u> for 32-years. She joined the City Clerk's office 1986, and she was appointed Deputy City Clerk in 1989. She was first elected City Clerk in 2002. Susan received the 2014 Presidential Award of Excellence from the City Clerk's Association of California.

**Tina Shannon** is a Management Analyst for the City of <u>South Lake Tahoe</u>, since October, 2006. Prior to joining the city staff, Tina working in a couple of private sector positions after her service as a Diesel Mechanic for the United States Marine Corps between November, 1987 and July, 1989.

Others we found include: Hollie Straubinger; Hilary Roberud; Ellen Boyle; and Tracy Franklin, Public Information Officer



"Proof of Life" is monitoring the COVID-19 pandemic situation. The next lunch is scheduled tentatively in September at the <u>La Mirada</u> North Woods Inn.



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"it's never so bad ...it couldn't be worse. Seize the day!" --Anonymous

# Professional Women in Cities from South El Monte to Stanton

<u>South Pasadena</u> is a city in Los Angeles County located in the West San Gabriel Valley that incorporated in March, 1888. At incorporation South Pasadena was the sixth city in Los Angeles County. The 2019 population estimated is 25,329. The City Manager is **Stephanie DeWolfe**, and the Chief City Clerk is **Maria E. Ayala**. **Kenia Lopez** is the Deputy City Clerk.



South Pasadena City Manager Stephanie DeWolfe began her public service career in 1990 as a Historic Preservation Planner in the City of <u>Pasadena</u>. Stephanie worked her way up in the <u>Pasadena</u> organization, and served as the Assistant to the City Manager (2004-2008)

and Deputy Director of the Planning & Community Development Department (2009-2012). She worked for Pasadena for 22-years (1990-2012). In December, 2012 Stephanie joined the West Hollywood city staff as the Community Development Director (2012-2016) and she was appointed Deputy City Manager in addition to her Community Development Director duties in July, 2016. Stephanie was appointed City Manager in South Pasadena in November, 2017. In addition to her official daytime duties, Stephanie served on the Pasadena Planning Commission (2013-2018). She earned a BA in urban planning from Michigan State University and a Master in real estate development from the University of Southern California (USC). She also earned as professional certificate in public relations from the University of California, Los Angeles (UCLA).



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**Sheila Pautsch**, <u>South Pasadena</u> Community Services Director, previously worked as the Recreation Manager in the City of <u>Downey</u> (December, 1989-June, 2009). After nearly 20years in <u>Downey</u>, Sheila joined the <u>South</u> <u>Pasadena</u> city staff in July, 2009 as the Community Services Director. She earned a BA in kinesiology from California State University, Long Beach, and an MPA from California State University, Northridge.

South Pasadena Planning and Community Development Director Joanna Hankamer began her working career in the private sector. After working as a Planning Consultant in Santa Monica in 2010 for 6-months, she joined the city staff as a Senior Planner for Strategic & Transportation Planning (December, 2010-August, 2014). Joanna joined the West Hollywood city staff in August, 2014 as a Senior Planner for Capital and Special Projects. She was promoted to Principal Planner in 2016. Joanna was appointed Planning & Community Development Director in South Pasadena in October, 2019. She earned a BA from Tufts University; a Master of landscape architecture (MLA) from the University of Southern California (USC); and a Master of architecture from the University of California, Los Angeles (UCLA).





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## Professional Women in Cities from South El Monte to Stanton

<u>South San Francisco</u> is a city in San Mateo County in the San Francisco Bay Area. The city incorporated in September, 1908. It has a 2019 estimated population of 67,789. **Mike Futrell** is the City Manager and **Sharon Ranals** is the Assistant City Manager and Chief Sustainability Officer. **Rosa Govea Acosta** is the City Clerk.



Sharon Ranals has work for the South San Francisco community for 40-years. She joined the city staff in 1980 and became Director of Parks and Recreation. In August, 2019 her responsibilities

increased with the addition of those of the Assistant City Manager position. Sharon earned a BA in sociology from Reed College in Portland Oregon, and an MPA from San Francisco State University. Sharon was recognized by the California Association of Parks and Recreation Commissioners and Board Members as the Outstanding Professional of the year in 2016.



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**Christina Fernandez** is the Assistant to the City Manager in the City of <u>South San Francisco</u>. She began her public service career in 2004 as a Constituent Representative on the staff of United States Senator **Barbara Boxer**. She joined the San

Jose city staff in July, 2007 as a Policy Analyst in the Office of the Mayor. After working there for more than 7-years, she took a Public Policy Associate position with the San Mateo County Economic Development Association (SAMCEDA). Christina was hired as the Assistant to the City Manager in <u>South San Francisco</u> in February, 2019. She earned a BA from San Jose State University, and an MPA from the University of San Francisco.

Valerie Sommer worked as a Librarian for the San Francisco Public Library (1982-1989) before coming to the South San Francisco Public Library in June, 1989 as a Library Manager. She was appointed Interim Library Director in April, 1996 and became Library Director in July, 1996. Valerie has been with the City for a little more than 31-years. She earned her BA from Syracuse University and a MLIS...Master of Library & Information Science...from Columbia University.

Other South San Francisco names we uncovered include: Leslie Arroyo; Brittany Austin; Julie Barnard; Mary Bates; Sheri Boles; Angela Duldulao; Adena Friedman; Sarah Henricks, and Jennifer Shimabukuro.



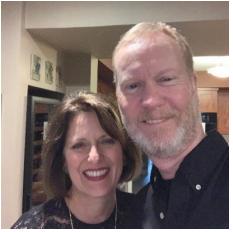
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Retired <u>Irvine</u> City Manager **Sean Joyce** and his wife Ann celebrated their Thirty-second Wedding Anniversary last month. Trackdown Cheers!



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Joe Gonsalves said: "<u>Lobbyist are like parachutes; you</u> don't need them often but when you do they had better work."

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## Professional Women in Cities from South El Monte to Stanton

<u>Stanton</u> is an Orange County city that was incorporated in 1956. The community was founded in 1911, and named for **Philip A. Stanton**, a former Speaker of the State Assembly. The 2019 estimated population is 38,139. Jarad Hildenbrand is the City Manager, and Patricia A. Vazquez is the City Clerk.

Jennifer Anne Lilley is the <u>Stanton</u> Community and Economic Development Director. Jennifer began her public service career in 1989 as a Planner in the Cities of <u>Fullerton</u> and Brea. She left the <u>Brea</u> position in 1993. In 2007 she founded the Lilley Planning Group, a private planning firm. She returned to <u>Brea</u> as a City Planner in March, 2015. She joined the <u>Stanton</u> city staff in August, 2020 as the Community and Economic Development Director. In addition, Jennifer serves in professional development with the American Planning Association. Jennifer earned a BS in urban & regional planning from California State Polytechnic University, Pomona.

**Michelle Bannigan** is the Finance Director for the City of <u>Stanton</u>. Michelle began her career working for private sector companies. She was hired as the Assistant Finance Director in <u>San</u> <u>Juan Capistrano</u> in December, 2011. She worked there until January, 2020 when she joined the City of <u>Stanton</u> as Finance Director. In addition, Michelle is the Orange County Chapter Chair for the California Society of Municipal Finance Officers (CSMFO). Michelle earned a BA in accounting from Vanguard University of Southern California.

Other <u>Stanton</u> staff women discovered include: **Cynthia Guzman: Cecilia Drosihn; Florence Ruiz: Rose Rivera**; and **Renee Meriaux**. We again apologize to those we missed. We hope you enjoyed this issue. Until next time, Cheers!



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City Manager Newsletter By Trackdown Management August, 2020



Picking Up the Pieces: Torrance Assistant City Manager Aram Chaparvan will replace retiring City Manager LeRoy Jackson, 76, effective October 1. LeRoy has served as the <u>Torrance</u> City Manager for the past 37-years. Aram, 43, joined the Torrance city staff in 2001 as an Administrative Intern. Не has progressively advanced in the city organization

to be appointed Deputy City Manager in 2017, and Assistant City Manager shortly after that. Aram earned a BA in political science from the University of California, Irvine, and an MPA from the University of Southern California (USC). Indio City Manager Mark Scott will retire effective August 15 after a 40-year career in municipal management. Mark also served as City Manager in <u>Beverly Hills</u> (1990-2003); Spartanburg, South Carolina (2002-2009); Culver City (2009-2010); Fresno (2010-2013); Burbank (2013-2016); and San Bernardino (2016-2017). Mark became the Indio City Manager in August, 2017. He began his career as an Intern in Fresno and Clovis, and held executive level positions in Beverly Hills and Santa Clarita before becoming City Manager in Beverly Hills. Mark earned a BA from California State University, Fresno, and an MBA from Stanford University. Roxanne Anguiano has served as a Human Resources Analyst in the City of Galt since September, 2018. Before joining the Galt city staff, Roxanne worked as a Human Resource Personnel Technician for the Folsom Cordova Unified School District. Between August, 2012 and December, 2015 she served as a Human Resources Generalist in Elk Grove for McDonald's. Roxanne earned a BA in sociology from the University of California, Berkeley, and an MS n human resources management and personnel administration from the University of Southern California (USC). Sonoma City Manager Cathy Capriola, 55, is retiring after a 30-year municipal government career. Following retirement, she plans to work as a consultant on a part-time basis. She was appointed City Manager in Sonoma in 2017. She previously worked in Novato, Vacaville, Davis and Citrus Heights. Buena Park City Manager James Vanderpool, 49, has been appointed to the Anaheim City Manager post. Deputy City Manager Greg Garcia has been serving as the Anaheim Interim City Manager since the resignation of City Manager Chris Zapata about three months ago. James has worked for the City of Buena Park for 25years; the last 8-years as City Manager. It is anticipated that



This picture of former City Managers Ken Caresio and Larry Kosmont at a "Proof of Life" lunch was included in the August, 2019 issue of the newsletter.



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Buena Park Assistant City Manager Aaron France will serve as Interim City Manager until a replacement for James is selected. James began his public service career in July, 1993 as an Administrative Intern in the City of Mission Viejo. He earned a BA in public administration from Purdue University.



More Pieces Picked Up: Lorenzo Hines Jr. is the new <u>Galt</u> City Manager. He is scheduled to take office at the end of August. Lorenzo is currently the Assistant City Manager in the City of <u>Pacifica</u>. He previously served as Chief, Management Services

Division for the California Secretary of State. He is a CPA, and earned an MBA from the University of Washington and a BS in accounting from the University of North Carolina, Greensboro. He is an ICMA Credentialed City Manager. Marysville City Manager Marti Brown has resigned. Chief of Police Chris Sachs will serve as Interim City Manager. Marti was appointed City Manager in Marysville in March, She previously served as Community 2018. Development Director in the City of Arvin. Between December, 2009 and January, 2014 Marti served as a member of the Vallejo City Council. Before that she held positions with Berkeley (2002-2005) and the Sacramento Housing & Redevelopment Agency (2005-2012). Marti earned an MA in geography from San Francisco State University. A Kern County Grand Jury report recently released, states that the members of the City Council in the City of California City, habitually interfere in the daily operations of the city in violation of a local ordinance. City Manager Anna Linn says that the City has already implemented the Grand Jury's recommendations, and that their report did not fairly represent the City's efforts. Susan P. Kennedy, who served as California Governor Arnold Schwarzenegger's Chief of Staff (2006-2011), is the founder and chairman of a San Francisco Bay Area business. Prior to serving in the Governor's office, she was the Communications Director for United States Senator Dianne Feinstein (1994-1998), and a Cabinet Secretary and Deputy Chief of Staff in the office of Governor Gray Davis (1999-2003). She also was a Commissioner on the California Public Utilities Commission (2003-2006). Susan earned a BA from Saint Mary's College of California.



COVID-19 Pandemic "Stay-at-home" orders have many planting home gardens for table food. Here are two <u>Buena Park</u> urban farmers at work. (Lei Lei & Koa)

## **Notes and Letters**

I just read in the Appeal Democrat that the City Manager in Marysville has been fired by the Council. I hope all goes well for you. Thanks for keeping me on the newsletter mailing list.

#### --Steve Wright

NOTE: Thank you Steve for keeping us in the loop.

Please keep me posted on how you're doing from time to time. You know, you are the dean of city Managers all of whom look up to you! Thanks for all you do for the profession. Take care,

#### --Ray Taylor

NOTE: You are way too kind Ray, but we appreciate your comments.

Thanks for your continuing good work in producing the Trackdown Management Newsletter. On another matter, you included in the "Shorts" section of this most recent newsletter a mention of **Camille Cates Barnett**. I don't know what prompted that, but it reminded me that Camille, **Beth Kellar** of ICMA, **Jerry Newfarmer**, and I had lunch together in the Napa Valley earlier this year. We got together on February 5th in Honor of the late **John Dever**. We each have stories about our days working with John; a legendary city manager and a giant in our profession. He left an indelible impression on each of us. BTW, Camille now lives in Santa Fe, New Mexico. Thanks,

#### --John Shirey

NOTE: **John Dever** was truly a giant of legendary stature in the City Manager craft.



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strength, mobility and conditioning. Workouts vary from week-to-week. Classes work on improving total body conditioning. Call: 714-335-4436 10579 Bloomfield Avenue Los Alamitos, California 9072

https://www.rawperformancesc.com/



Still More Pieces Picked Up: La Verne continues to recruit for a new Fire Chief. Interim Fire Chief Devon Leonard resigned August 12. City Manager Bob Russi is authorized to appoint former Long Beach and Huntington Beach Fire Chief David Segura to assume the Interim Fire Chief role. There is sentiment in the department that

the city go forward with service by the county Fire Department. Ventura County Chief Deputy District Attorney **Chuck Hughes** penned a letter to the <u>Oxnard</u> Mayor warning the city to conform to the Brown Act. Apparently, City Manager **Alex Nguyen** spoke for nine and a half minutes about an item that was not on the City Council agenda. Though people in attendance address the matter, "Because the item was not on the agenda, the public was not notified the city would present significand discussion of the issue," wrote the Chief Deputy DA.

SHORTS: \*Torrance Finance Director Eric Tsao announced that he will reire in late October. \*Westminster Acting City Manager Sherry Johnson reporsts that even if Westminster stays the course with its current 1% sales tax increase, the city will still be on path to eventual bankruptcy. \*Torrance a Management Associate Katherin Wand earned a BA in English language and literature, and an MA from California State University, Dominguez Hills. \*Grand Terrace is one step closer to having a local Taco Bell, according to City Manager G. Harold Duffey. \*Former Los Alamitos and La Puente City Manager Bret Plumlee, currently an HdL Companies executive, recently moved his residence to a "north" Seal Beach neighborhood . \*Retired City Manager Gregory Korduner and his wife Karen, a teacher with the Downey Unified School District, are completing a road trip that extended north to Medford and Brookings, Oregon and included a stops in Monterey and the Embassy Suites in Old Town Sacramento. \*Dwight Kroll, who served as the Clovis City Planner for 39-years, officially retired in July, 2020. \*Santa Barbara Finance Director Robert Samario announced his retirement in February, after 24-years; serving as Finance Director since July, 2010. \*With a BA from Penn State University and an MPA from DePaul University, Dominique Albrecht joined the city staff in Coronado in 2016, and was promoted to Assistant to the City Manager in February, 2019. \*Alisha Farnell is the City Clerk in the City of Cypress, and previously held administrative positions in La Habra (2002-2004) and Paramount (2004-2006). \*Since August, 2003, Maureen Bufton Landwehr has

#### How to Safely Wear and Take Off a Cloth Face Covering

#### WEAR YOUR FACE COVERING CORRECTLY

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
  Do not place a mask on a child younger than 2





#### **USE THE FACE COVERING TO HELP PROTECT OTHERS**

- Wear a face covering to help protect others in case you're infected but don't have symptoms
- Keep the covering on your face the entire time you're in public
- Don't put the covering around your neck or up on your forehead
- Don't touch the face covering, and, if you do, clean your hands

#### FOLLOW EVERYDAY HEALTH HABITS

- Stay at least 6 feet away from others
   Avoid contact with people who are sick
   Wash your hands often, with soap and water, for at least
- 20 seconds each time
- Use hand sanitizer if soap and water are not available



#### TAKE OFF YOUR CLOTH FACE COVERING CAREFULLY, WHEN YOU'RE HOME

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place covering in the washing machine
- · Wash your hands with soap and water



Cloth face coverings are not surgical masks or N+95 respirators, both of which should be saved for health care workers and other medical first responders. For instructions on making a cloth face covering, see: cdc.gov/coronavirus

Soutserved as a Recreation Program Coordinator for the Town of <u>Windsor</u>. **\*Olivia Lemen** has served as the Town of <u>Windsor</u> Parks and Facilities Manager since October, 2019, and she previously served as Recreation Manager in the City of <u>Calistoga</u> (2009-2014). **\*It** appears that retired <u>Westlake Village</u> City Manager **Ray Taylor** has kept busy since pulling the plug pursuing consulting assignments. **\***Sonoma State Univerity graduate **Julé Taylor**, has worked for the Town of <u>Windsor</u> for 15-years, and as a Management Analyst since April, 2016.

